

# UNIVERSITY OF MINNESOTA LAW SCHOOL LL.M. PROGRAM

**2022-2023**

The University of Minnesota Law School's LL.M. Program for Foreign Lawyers provides an opportunity to further specialize within the field of law. Now in its 28<sup>th</sup> year of educating foreign lawyers in the intricacies of a variety of legal topics, Minnesota Law invites you to apply for admission to the 2022-2023 LL.M. program. Our current online application is available on the [Law School Admission Council \(LSAC\) website](#). Attached are all the application forms and information you will need if you do not apply online. All applications must be received by **May 1, 2022**.

## Program Dates and Details

The 2022-2023 LL.M. program begins in **early August 2022** and continues through **mid-May 2023**. In the initial three weeks of the program, all LL.M. students are required to complete the two-credit *Introduction to American Law* course, which prepares students for the demands of the academic year. Topics introduced in the course include U.S. history, legal history, civil procedure, constitutional law, legal English, and legal research and writing. Students will learn how to brief cases, analyze judicial opinions, interact in the classroom, and prepare for the full-time study of law at the University of Minnesota.

Once regular semester courses begin the first week of September, LL.M. students are engaged in the rigorous, demanding courses offered to J.D. students. LL.M. students select their own courses, focusing on international or comparative law, the U.S. legal system, human rights, or corporate law, as well as other topics. The program provides international students and lawyers with the opportunity to learn law in English in a focused, competitive environment.

The LL.M. program is a two-semester program, with a fall start only. All students are expected to complete the required 24 credits (minimum) within one academic year.

## Program Costs

If offered admission to the program, you must provide evidence of financial resources as noted below. Please note all costs are estimates and subject to change. Final tuition and fee rates are set by the central University at the beginning of each fiscal year.

Tuition and fees	<b>\$57,800</b>
Mandatory health insurance	<b>\$2,800</b>
Textbook expenses	<b>\$1,700</b>
Living costs for 10 months	<b>\$16,500</b>
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<b>Total estimated for 2022-2023</b>	<b>\$78,800</b>

## Application Checklist

In order for your application to be complete, we must have received the following items. Please note that you may apply either online through the Law School Admission Council (LSAC) **OR** directly to our law school. If you apply through LSAC, you must submit your transcripts through their Credential Assembly Service (CAS).

- Application for Admission**
- Payment of Minnesota Law Application Fee:** \$70 USD
- Personal Statement:** 1 to 2 pages
- TOEFL or IELTS** official score report  
If you apply online, have your score sent directly to LSAC, not to the law school
- Two letters of recommendation**, each accompanied by the Recommendation Memorandum for Admission
- An official transcript** from each college or university course you have attended.  
To apply through LSAC, submit official transcripts through the [LSAC Credential Assembly Service](#). To apply directly to our law school, see transcript submission requirements on page 3 of these instructions. A photocopy or electronic file will not be accepted.
- Résumé**

**Important note:** You may apply online at the LSAC website **OR** you may apply by printing this application and sending the completed hard copies by post or express to the address on the application forms. We are unable to consider application forms or documents sent in any other form, such as email attachments.

## Minnesota Law LL.M. Application Requirements and Information

Regardless of whether applications are submitted online or via mail, all materials must be received by the International and Graduate Programs office by May 1 of the year you expect to enter the LL.M. program.

### 1. Law degree

All applicants must have acquired, or expect to have acquired before entering the LL.M. program, a degree in law. The applicant's law degree must be from an institution **outside** the United States.

### 2. Application Forms and Application Fee

To apply via LSAC:

Complete the online application, upload the required documents, and pay the application fee via credit card

To apply via mail:

The paper application has two required pages which must be mailed in an envelope along with all additional materials and documents. A check or money order for the \$70.00 application fee must accompany each application for admission. It must be paid to the order of "University of Minnesota Law School". If you are using the paper application, you must print and complete all required pages as described above, sign and send them by post or express directly to International and Graduate Programs at the address listed on the next page.

### 3. Personal Statement

Submit a personal statement as described on the application form, **no more than two pages**.

### 4. TOEFL or IELTS for proof of English language proficiency

All applicants whose native language is not English must have scored at least 80 on the Test of English as a Foreign Language (TOEFL) or 6.5 on the International English Language Testing System (IELTS). Testing information is available on their respective websites:

For the TOEFL [www.toefl.org](http://www.toefl.org)

Institution code for LSAC: 8395

Institution code for the University of Minnesota Law School: 6874, dept. code 03

For the IELTS [www.ielts.org](http://www.ielts.org)

### 5. Recommendation Letters

Two letters of recommendation are required. Additional letters will be accepted. The letters should be from people who can attest to your academic and professional abilities and accomplishments. The applicant should complete the top portion of the Recommendation Memorandum for Admission and have each person who writes a letter of recommendation include it with their letter.

Federal legislation gives students in attendance at the Law School the right to inspect and review each letter of recommendation contained in their educational record, unless the student or applicant waives that right and consents to the letter remaining confidential. You may waive the right to access, but waiver of this right is not required as a condition for admission to the Law School or for any other benefits. All letters of recommendation, whether or not written in confidence, are carefully considered as part of the admission decision.

### 6. Transcripts

Applicants applying online must use [the LSAC Credential Assembly Service](#). If you decide to submit your application through the mail instead, read the following instructions carefully:

**Do not submit a photocopy or electronic file of your transcript.** Neither is considered official. Transcripts must be submitted in English or be accompanied by an official translated copy. You must submit a transcript for each institution you have included on page 1 of your application. Official transcripts bear the original signature of the registrar or other appropriate official, and the impression seal of the issuing institution. Attested or certified copies of such records are unacceptable. If your name has changed since the work was taken, please have the name corrected before the transcript is sent to Minnesota Law so that the application and transcripts match.

If the institution will issue official transcripts directly to you, please enclose them, sealed in their original envelopes, when submitting the application. Otherwise, have the transcripts sent directly to International and Graduate Programs at the address listed on the following page.

All foreign applicants who have attended universities that issue official transcripts upon request must submit such credentials, with these exceptions:

A. Applicants from schools in Bangladesh, India, Nepal, Pakistan, France, and schools outside of North America that are on the French system, may submit certified or attested credentials, which should be in the form of mark sheets or examination reports showing the detailed results of exams taken. Certified or attested credentials are those which the issuing institution or government officials have stated are true copies of the original documents. Such credentials should bear the original signature of the certifying official. Applicants may not certify their own credentials.

B. Foreign applicants who have attended institutions which do not issue transcripts, examination reports, or mark sheets should submit an official statement from the Registrar or other appropriate official giving a detailed description of their program, a qualitative evaluation of their work, and the results of all exams taken.

If the grading system is not shown on the credentials themselves, a separate statement from the university is required giving this information.

All applicants who submit credentials on which the award of the degree received is not recorded should submit certified copies of their diploma(s). Each applicant should also send an officially certified statement of the applicant's class rank for their academic programs in which such rank was calculated.

**7. Résumé**

All applications must include a résumé or CV identifying professional and academic history.

**8. Documentation of Funding**

If you are admitted, you will be required to provide documentation of adequate financial support for your educational and personal expenses, estimated at a total of \$78,800.00 for 2022-2023. Please note all costs are estimates and subject to change. Final tuition and fee rates are set by the central University at the beginning of the fiscal year.

**9. Financial Aid/Scholarships**

Some scholarships are available from the Law School for tuition and fees only. Every admitted student is automatically be considered for a scholarship. There is no separate application for a scholarship/financial aid.

If you are submitting your application via mail, please send the original hard copies described above to this address:

International and Graduate Programs  
University of Minnesota Law School  
229 - 19th Avenue South  
Minneapolis, MN 55455 USA

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The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.

This publication is available in alternative formats upon request. Contact:  
International and Graduate Programs, 229 19th Avenue South, Minneapolis, MN 55455 USA  
[llmadm@umn.edu](mailto:llmadm@umn.edu) +1-612-624-9968

# UNIVERSITY OF MINNESOTA LAW SCHOOL LL.M. PROGRAM

## 2022-2023 APPLICATION FOR ADMISSION

**For which LL.M. Program are you applying? Select one:**

- LL.M.**, including the option of earning a concentration in one of 11 areas of law, which will be noted on your official transcript upon conferral of the degree. See the options at [www.law.umn.edu/academics/concentrations](http://www.law.umn.edu/academics/concentrations)
- Business Law LL.M.** If you choose the Business Law degree, you will focus your study on that area specifically.

**Personal information**

Full name (last or family, first, middle, former)	Gender Identity <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth / / month day year
E-mail Address		Phone number ( )
Current address (street, city, state, postal code, country)	Address is valid until (month/year)	LSAC account number (if applicable)
Permanent address (if different from current address)		

How did you learn about Minnesota Law's LL.M. program?

- Online search at (name of website) \_\_\_\_\_
- Ad in (name of publication) \_\_\_\_\_
- From a colleague or friend \_\_\_\_\_
- Other (please explain) \_\_\_\_\_

**Residency and Citizenship**

City and country of birth	Country of Permanent Residency	Country of citizenship
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**Previous coursework** List all colleges and universities attended, including law school, summer session, evening school, and correspondence study (whether or not credit was earned).

Name of School	Degree and date received or expected	Major	Dates of attendance (month/year - month/year)	Quarter/Semester hours completed or attempted

Scholastic honors you received in undergraduate or graduate school

Have you taken any courses that do not appear on your official transcripts?  
 No  Yes If yes, please explain:

Have you previously applied for admission to this law school or to any other department at the U of M?  
 No  Yes If yes, please state when, and give the result:

U of M ID number (if applicable)

Have you ever attended a law school in the United States?  
 No  Yes If yes, please provide the name(s) of the school(s) and dates you attended:

**Employment Information** List all employment, starting with the most recent, including part-time and non-academic employment.

Dates	Employer	Position	Hours per week	Reasons for leaving

**TOEFL/IELTS date(s)** Your application will not be considered without the official results of a TOEFL or IELTS exam.

List all dates you have taken or will take the TOEFL or IELTS	Test score (if known)
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**Personal statement: no more than 2 pages**

Please respond to the following:

- Why are you seeking to obtain an LL.M.? In particular, why are you applying to the University of Minnesota?
- List and describe any extracurricular or community activities in which you have been involved, and the extent of your involvement.
- Indicate and explain any other fact or circumstance that might warrant special consideration.

**Financial support:** After being admitted, you will be required to show proof of adequate financial support for the academic year. Please note any official external source(s) of funding you have toward your educational expenses (for example: government scholarship, employer sponsorship, etc.), if applicable.

External source of funding	Amount (if known)
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**Access to your file** The University of Minnesota complies with federal and state privacy laws and regulations. Those who may gain access to information in your file are staff and faculty at the University who have a need to gain access, and outside organizations and government bodies in limited circumstances as authorized by state or federal law. In addition, you may review your own file. No one else may review your file without your written consent or a subpoena or court order. If you want the University to give information to someone else, such as your parent, spouse, other relative, or friend, you must complete and sign this section of the application. If you give someone else access to your file, that person may be able to help us process your application. If you want no one else to have access to your file, check here:

**I hereby authorize the University of Minnesota Law School, Office of Graduate Admissions to release information in my file to the following person:**

Name: \_\_\_\_\_ Relation to me: \_\_\_\_\_

Address: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**I certify that the information provided herein is correct and complete to the best of my knowledge.** (Note: Misrepresentation of application information is sufficient grounds for canceling admission or registration.)

Signature	Date
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This application form, the application fee, and all supporting materials must arrive by May 1.  
Mail them to: International and Graduate Programs, 229 - 19th Avenue South, Minneapolis, MN 55455, U.S.A.

**RECOMMENDATION MEMORANDUM FOR ADMISSION: LL.M. PROGRAM**

Name of applicant (last, first, middle)
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**To the applicant:**

**Print out this form as often as necessary. Give one copy to each person who writes a letter of recommendation on your behalf.** Each letter of recommendation becomes part of your admission file. Letters are used only for admission consideration and are not disclosed to any unauthorized individual without your written consent. Complete the following waiver statement **before** giving the form to the person writing the letter.

*I understand that I am not required to waive the right of access provided by the Family Education Rights and Privacy Act of 1974 as a condition for admission to the Law School or for receipt of financial aid or other services and benefits.*

*I hereby waive the right of access to the recommendation.*

*I do not waive the right of access to this recommendation.*

Signature	Date
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**To the writer of the recommendation:**

We welcome relevant information not found elsewhere in the application materials. On the reverse side of this form or on your own stationery, please provide the following information. First, state how long and in what connection you have known the applicant. Next, assess the applicant's abilities in the following areas: the ability to communicate orally and in writing, the ability to reason and analyze, the ability to imagine and create, the ability to exercise mature judgment, and the ability to relate to and work with other people; compare the applicant's abilities with those of other persons you have known in circumstances similar to those of the applicant. Please comment on the applicant's ability to communicate in English if you know, and the ability of the applicant to adjust to a foreign culture and environment. Finally, make any additional comments you wish to about the applicant's character and academic promise.

Name of letter writer	Position
Address (street, city, state, zip code)	
Signature	Date

Please return this form and the letter directly to:  
International and Graduate Programs  
University of Minnesota Law School  
229 - 19th Avenue South  
Minneapolis, MN 55455  
U.S.A.